

NOTICE TO CONTRACTORS

SEALED PROPOSALS FOR THE CONSTRUCTION OF THE BICENTENNIAL PARK AND MARBLE STREET PARK IMPROVEMENTS PROJECT in Watertown, New York, will be received at City Hall, 245 Washington Street, Watertown, New York, Office of the Purchasing Agent, Room 205, until 11:00 AM on December 10, 2009 at which time and place they will be publicly opened and read aloud.

The project is located at two sites along the Black River in Watertown, NY as follows: The Marble Street Park located on the southwest corner of the intersection of Marble Street and Route 3 and the Bicentennial Park site located on W.T. Field Drive within the Fairgrounds on Coffeen Street.

The work includes providing all labor, materials, machinery, tools, equipment and other means of construction necessary and incidental to the completion of the work shown on the plans and described in the specifications including, but not necessarily limited to the following:

Marble Street Park:

The construction of a restroom facility, water, electric, and sanitary services to the building, asphalt trails, concrete sidewalk, fencing, site furniture and other site amenities.

Bicentennial Park:

The construction of a pavilion with electric service, storm drainage, rv utility pedestals with water, electric, and sanitary service, asphalt trails, concrete sidewalks, a bioretention area fencing, a basketball court, lighting, plantings, exercise equipment stations, site furniture and other site amenities.

A pre-bid meeting is scheduled for Tuesday, October 27, 2009 at 9:00 am. The meeting will take place in the City Council Chamber at Watertown's City Hall located at 245 Washington Street, followed by field visits to the project sites.

Drawings and Specifications may be examined at the office of EDR, P.C., 217 Montgomery Street, Suite 1000, Syracuse, New York 13202 or the City of Watertown Purchasing Office. The drawings and specifications are also available for review at:

Dodge Reports
4 Airline Drive
Albany, New York 12205

Northern New York Builders Exchange
FABCO Industrial Park
Black River Road
Watertown, New York 13601

Syracuse Builders Exchange
6563 Ridings Road
Syracuse, New York 13206

Complete sets of the drawings, specifications and bid forms may be obtained from Environmental Design & Research, Landscape Architecture, Planning, Environmental Services, Engineering and Surveying, P.C. (EDR), 217 Montgomery Street, Suite 1000, Syracuse, New York 13202, in accordance with the Instructions To Bidders; upon **deposit of \$50.00** for each complete set of contract documents. Checks shall be made payable to EDR.

Bidders on the work will be entitled to the return of their deposit on plans and specifications, which are returned in good condition within 30 calendar days of the bid opening. Deposits by each firm or individual, or firms or individuals, who do not submit a bid will be forfeited.

The City Council reserves the right to waive any informality in or to reject any or all bids. Each bidder must deposit with his bid security in the amount of not less than five per centum (5%) of the bid in the form and subject to the conditions provided for in the Information for Bidders.

The successful bidder will be required to furnish a performance bond in the amount of not less than 100% of the total amount of the accepted bid and in such form and having as surety thereon such surety company or companies as are approved by the City Council. Insurance carrier must have principal office in New York State or be authorized to do business in New York State.

The project is being funded in part by a grant from the State of New York (NYS). It is the policy of NYS to encourage the greatest possible participation of minorities and women-owned business enterprises in State funded projects. The General Contractor, by bidding on the contract acknowledges his/her understanding and support for this policy and pledges to fully cooperate with the City of Watertown in meeting NYS requirements as set forth in the Bidding and Contract Documents.

The City of Watertown has been and will continue to be an equal opportunity organization. All qualified Minority and Women-Owned Business Enterprise (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under this contract.

CITY OF WATERTOWN, NEW YORK

**ROBERT J. CLEAVER
PURCHASING AGENT**